Conference Evaluation Form

Conference Title:

Conference Date:

Conference attendees should complete the following questions regarding the conference. This form is to be completed following the conference and submitted to the instructor.

**Completed evaluation forms are required for continuing education credit.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Questions* | *Very Satisfied*  | *Somewhat Satisfied* | *Somewhat Dissatisfied* | *Very**Dissatisfied*  |
| Rate your overall satisfaction with the conference/workshop.  | 4 | 3 | 2 | 1 |
| * Rate your overall satisfaction with the presenters.
 | 4 | 3 | 2 | 1 |
| * Did the conference meet your learning expectations?
 | 4 | 3 | 2 | 1 |
| * Were presenters familiar with the subject?
 | 4 | 3 | 2 | 1 |
| * Were presenters responsive to audience participation/questions?
 | 4 | 3 | 2 | 1 |
| * Were the facilities adequate for the conference (size, temperature, sound level, conveniences, etc.)?
 | 4 | 3 | 2 | 1 |

1. Name two Social Work trainings that you would like to attend in the future (existing workshops or your own ideas):
2. How did you hear about this conference/workshop?
3. Friend/colleague; b) website; c) newsletter; d) e-mail; e) Facebook/social media; f) Other, please specify
4. Please assign numbers to these factors, based on their importance over your decision to attend a conference/workshop. (With 5-being extremely important and 1-being not important at all.)

Price

Location

Topic

Speaker

Sponsor/Provider

(Ex. University, ASWB, etc.)

1. Would you be more or less likely to take trainings if they were offered online and why?

□ More likely □ Less likely

Why? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Where do you obtain your required CEUs?

 a) Conferences b) Workshops c) Online d) Work e) All of the above e) Other, please specify

1. Additional Comments or Concerns that you have about the workshop: (use the back of this form if necessary)